



Otter Lake News



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June 2016

FROM THE PRESIDENT'S DESK

Everyone had wished for rain for any number of reasons and it decided to visit us during our Family Picnic Day. Fifty hearty souls decided to brave the elements and come anyway. There were presentations on invasive aquatic plants, Township mandatory septic inspections and an overview of the progress of the Lake Plan during the last year.

Through the raffle for 11 prizes, we raised over \$140 for the send-a-kid-to-camp fund. It was well appreciated. We all enjoyed hot dogs, salads, watermelon and drinks. I want to thank all the sponsors for their unwavering support and to all the volunteers who made it happen. Unfortunately, the outdoors activities were cancelled due to the rain although some opted for the tour of Camp Otterdale. The surveys at the end were mostly consistent with last year. Most people come to meet fellow residents and learn about "What's New" with the progress of the Lake Plan action items. There will be some pictures posted on our web site.

We are preparing for our Annual General Meeting (AGM), which will be held on Saturday, July 23. As always, we will be holding it at the Township offices on Highway 15 (O.P.P. sign). This year's highlights include voting for 4 Directors positions and the proposed by-law amendments. I encourage all to attend and vote on both of these items. At the end of the meeting, we will provide an expanded version of the Lake Plan Action Item update. If you are unable to attend, please consider giving your proxy vote to a neighbour so they may vote on your behalf. The person with the proxy must be a member in good standing. We always welcome anyone who would like to become a Director. Now is your chance to get your voice heard at the table!!

Hope to see you there,

Randy Hodgins
OLLA President
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PROPOSED CHANGES to OLLA BYLAWS

After a review of the Otter Lake Landowners' Association (OLLA) Constitution and Bylaws by the OLLA Board of Directors, there are some amendment recommendations being proposed for membership approval at the next AGM. The purpose of the proposed amendments is to provide additional information, clarification and updates to improve the operation of OLLA. Below is a list of the proposed change recommendations to the Directors and Officers section of the OLLA Constitution and Bylaws. (Note: changes are shown in **bold** text)

Recommendation 1: To decrease the minimum number of Directors from seven to five.

CURRENT: Item A. The Board of Directors shall consist of not less than seven and not more than ten Directors. Of these, one shall be the immediate past President (if there is a Past President).

NEW: Item A. The Board of Directors shall consist of not less than **five** and not more than ten Directors. Of these, one shall be the immediate past President (if there is a Past President).

Recommendation 2: To clarify the language in the Bylaws that refers to the OLLA Board of the Directors as Directors.

CURRENT: Item H. The Officers shall consist of a President, Past President (when there is one), Lake Steward, Secretary and Treasurer. The positions of Secretary and Treasurer may be combined. A Vice-President may be appointed. The Board of Directors shall appoint the Officers from members of the Board.

NEW: Item H. The Officers shall consist of a President, Past President (when there is one), Lake Steward, Secretary and Treasurer. The positions of Secretary and Treasurer may be combined. A Vice-President may be appointed. The Board of Directors shall appoint the Officers from **directors** of the Board.

Recommendation 3: To add descriptions for the OLLA Officer Roles.

Addition to Item H: **Officer Role Definitions:**

- 1. President: The President is the Chair of the Board, the Chair of all Board of Directors meetings and the AGM. The President is charged with the general management and supervision of the affairs and operations of the Association and speaks for the Board of Directors in an official capacity. The President may delegate this authority to another person. The President is one of the three signatories for banking purposes.**
- 2. Secretary: The Secretary is the recording officer and custodian of the records, other than current Treasurer documents. The Secretary will make all records available to the OLLA Directors. The release of any documents to the public is only to be made with Board approval. The Secretary will maintain the minutes of all meetings including the AGM. The Secretary is one of the three signatories for banking purposes.**
- 3. Treasurer: The Treasurer is the banker for OLLA. The Treasurer will receive and deposit all funds, pay all outstanding invoices as directed, submit an annual report and interim reports for all Board meetings and the AGM. The Treasurer is one of the three signatories for banking purposes. Upon resignation, the Treasurer will balance the books and submit all records to the Secretary. A copy of these records will be provided to the new Treasurer.**

4. **Lake Steward:** The Lake Steward monitors water levels, water quality and conditions affecting the overall health of Otter Lake and communicates with RVCA and other agencies as needed regarding the health of the lake. The Lake Steward generates an annual Lake Steward's Report that is presented to the membership at the AGM and posted on the OLLA website.
5. **Past President:** This position is for a period of one year. The purpose is to provide advice to the new President to help with the transition. After one year, the Past President returns to a Director position subject to the three-year term limits.
6. **Vice-President (if appointed):** The Vice-President shall perform the duties of the President in the absence or inability of the President to act in this role.

Recommendation 4: To change the quorum requirements for the OLLA Board to transact OLLA business from sixty (60) percent to fifty (50) percent of the elected Directors.

CURRENT: Item J. Sixty (60) percent of the Directors shall constitute a quorum for the transaction of business of the Directors, provided a reasonable effort has been made to stage a meeting of all of the Directors.

NEW: Item J. **Fifty (50) percent** of the **elected** Directors shall constitute a quorum for the transaction of business of the Directors, provided a reasonable effort has been made to stage a meeting of all of the Directors.

Recommendation 5: To ensure that all motions passed by the Board are determined by a simple majority of the votes cast.

CURRENT: Item K. Motions in the meetings of Directors shall be determined by a simple majority of the votes cast. In the event of a tie vote, the President's vote can be used to break the tie.

NEW: Item K. Motions in the meetings of Directors shall be determined by a simple majority of the votes cast. **In the case of a tie vote, the motion is automatically defeated.**

Recommendation 6: To clarify yearly meeting requirements of the OLLA Board of Directors.

CURRENT: Item M. The Board of Directors shall make every effort to meet at least three times per year.

NEW: Item M: The Board of Directors shall make every effort to meet **a minimum of** three times per year.

Recommendation 7: To allow Directors to be involved in decision-making when needed between scheduled meetings.

NEW: Item O. **In the absence of a scheduled meeting, the President, while respecting items J. and K. above, can orchestrate a vote by email.**

As voting members of the Otter Lake Landowners' Association (OLLA), please review these recommendations and attend the OLLA AGM on July 23, 2016 at 9:00 am to discuss and cast your vote to approve or oppose the motion to implement these changes to our OLLA Constitution and Bylaws.

Otter Lake Landowners' Association
Annual General Meeting: Saturday July 23, 2016

South Elmsley Hall
441 Highway 15 (Adjacent to the OPP station)

Registration, coffee, tea and timbits 9:00 a.m.
MEETING WILL COMMENCE AT 9:30

AGENDA HIGHLIGHTS

- Sustainable Lake Plan Update
- Voting on Bylaw amendments
- Election of Directors (currently 4 openings)

If you are unable to attend the AGM and would like someone to represent you, please complete the section below and provide it to your delegate. She/he must bring this form to the AGM in order to be recognized as your designate.

VOTING BY PROXY FORM

My First and Last Name: _____

Cottage Number and Road: _____

I designate: _____ to cast a vote
on my behalf at the OLLA AGM on July 25, 2015.

Signature _____

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